

CITY OF	<b><u>Manchester Employees' Contributory Retirement System</u></b> <b><u>66 2/3% Contingent Annuitant Option Election</u></b>
MANCHESTER	
EMPLOYEES'	
CONTRIBUTORY	
RETIREMENT	
SYSTEM	

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_ Sex \_\_\_\_\_

Department \_\_\_\_\_ Home Phone # \_\_\_\_\_

Date Employed \_\_\_\_\_ Email Address \_\_\_\_\_

I hereby elect to receive a reduced retirement benefit during my lifetime commencing on \_\_\_\_\_  
Date

and ceasing with the last payment preceding my death, with the provisions that my Contingent Annuitant shall receive for life, on survival after my death, **66 2/3%** of the monthly retirement benefit paid to me. On my death, or the death of my Contingent Annuitant, whichever is later, the excess of my contributions with interest over the total benefits received by me, will be paid in a single lump sum to my beneficiary if living, otherwise to the estate of the survivor. I also understand that if my Contingent Annuitant pre-deceases me, my benefit will increase to the straight life annuity option, following my providing written documentation to MECRS. **The option selected at retirement and the beneficiary designated at retirement cannot be revoked.**

I elect as my Contingent Annuitant:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Birth Date (**Proof of birth required**)

\_\_\_\_\_  
SSN

I elect as my Beneficiary(s):

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Birth Date

\_\_\_\_\_  
SSN

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Birth Date

\_\_\_\_\_  
SSN

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Birth Date

\_\_\_\_\_  
SSN

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Contingent Annuitant

\_\_\_\_\_  
Date  
(over)

**Manchester Employees' Contributory Retirement System**  
**1045 Elm Street, Suite 403**  
**Manchester, NH 03101-1824**

**MANDATORY SPOUSAL ACKNOWLEDGEMENT**

Chapter 218:30 Laws of 1974 as amended require that spousal acknowledgement be given on the selection of retirement options as applicable. The completion and submission of this form is a mandatory prerequisite to the retirement process. *A beneficiary designated at retirement cannot be revoked.*

<b>Section One: Applicant Information</b>	
Applicant's Name _____	Applicant's SS Number _____

**Section Two: EITHER Part A or Part B Must Be Completed**

**Note: If Married, an Applicant's Spouse must complete Part A in the presence of a notary public or a justice of the peace. If unmarried, an Applicant must complete Part B.**

**Part A. Spousal Acknowledgement**

I hereby attest that I am the spouse of the retiring applicant identified above and that I have been informed of and understand the pension payment plan, and the beneficiary/Contingent Annuitant, selected by my spouse in his/her application for Manchester Contributory Retirement System benefits listed on the front of this form.

Signature of Spouse \_\_\_\_\_ Date \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me personally appeared \_\_\_\_\_, known to me to be the person whose name is signed above and who, under oath, executed the foregoing Spousal Acknowledgement or Applicant Certification.

WITNESS my hand and official seal.

Notary Public/Justice of the Peace \_\_\_\_\_

My Commission Expires \_\_\_\_\_

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**Part B. Applicant Certification**

I hereby attest that I am not married at this time and therefore may select a retirement benefit of my choice without spousal acknowledgement.

Signature of Member \_\_\_\_\_ Date \_\_\_\_\_

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