Manchester Employees' Contributory Retirement System
Additional Contributions Pursuant to Chapter 218:9 III
Annual Allowable Contribution Worksheet for 2017

Internal Revenue Code Section 415 governs the amount which a member can voluntarily contribute toward various IRS regulated programs. A MECRS plan amendment created by Chapter 102 Law of 2004 (HB-320) a.k.a. the **Additional Contribution Program** is subject to those limits established by the IRS. Amounts which a member elects to contribute under the provisions of this Chapter must be considered in conjunction with their annual salary, MECRS service credit upgrades and participation in City benefit programs in order to determine the contribution limits in any given year. The worksheet below is designed to help you determine the maximum you may contribute in our MECRS Additional Contribution Program in a calendar year. Under IRS rules, the Retirement System is required to annually review the amounts contributed into the Plan and determine if any member has exceeded the applicable Section 415 limit. If a member has exceeded the limit, the amount contributed in excess of that limit will be refunded to the member.

Be sure to submit this signed worksheet with your contribution form and payment, or processing on your account may be delayed and your contribution may be disallowed and returned.

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1. Enter the amount of expected gross total compensation from the City to be reported on Form W-2 or $54,000, whichever is less. $_____

2. Enter 3.75% of your expected gross total compensation from the City for this year. $_____

3. Enter the amount voluntarily paid into the MECRS in the form of "Service Credit Upgrades" made pursuant to Chapter 218:12,VI including any amount not yet paid but otherwise scheduled to be paid until the end of the year. $_____

4. Enter the dollar value of Chapter 218:9,III contributions that you may have already made in this calendar year including those through payroll deduction. $_____

5. Enter the amount of contributions made to City sponsored 403(b), or 457 plans including any amount not yet paid but otherwise scheduled to be paid until the end of the tax year. $_____

6. Enter the amounts allocated to Section 125 plans including any amount not yet paid but otherwise scheduled to be paid until the end of the tax year. $_____

7. Add lines 2, 3, 4, 5 and 6. $_____

8. Subtract line 7 from line 1. $_____

This is an estimate of the maximum you can contribute for the current tax year. If you currently have payroll deductions for this program, be sure to take future deductions for this year into consideration.

I _____ hereby certify that I have calculated the estimated eligible amount of contributions allowed for the present plan year as shown above and that I am not, to the best of my knowledge, exceeding the allowable contribution levels established by the IRS.

_____ _____

Signature Date:

Manchester Employees' Contributory Retirement System
Instructions for Annual Allowable Contribution Worksheet
Additional Contributions Pursuant to Chapter 218:9 III

Line 1. The Annual Allowable Contribution rate calculation begins with the lesser of the *Inflation Adjusted Contribution Limit for a whole year or your projected gross annual salary for that same calendar year. Your year to date gross payroll should appear on your most recent pay stub. If you are only part way through a calendar year, you may need to project what your salary will be for the remainder of the year.

Line 2. Regardless of whether the number on Line 1 is the Inflation Adjusted Contribution Limit or your gross annual salary, multiply your gross annual salary by 3.75% and enter that amount on Line2.

Line 3. If you have made or plan to make voluntary "Service Credit Upgrades" in this calendar year, enter the total of such contributions in this calendar year on Line 3.

Line 4. If you have already made lump sum contributions for "Additional Contributions" in this calendar year, and if you are already making additional contributions via payroll deductions, estimate the total of all year to date contributions on Line 4.

Line 5. If you made tax sheltered contributions to an employer sponsored Deferred Compensation Plan, 457(h) for City employees or 403(b) plans for Education Affiliated employees, estimate the total of year-to-date contributions for this calendar year plus any contributions you plan to make in the balance of this calendar year and enter it on Line 5.

Line 6. Add together the all employer sponsored tax deferred health and dental premiums you expect to pay for the calendar year through your Section 125 Plan on Line 6.

Line 7. Add all of the values entered on lines 2 though 6 on Line 7. This is the amount which cannot be allowed in the calculation of new and additional contributions to your Additional Contribution account in this calendar year.

Line 8. Subtract Line 7 from Line 1. The results are the amount in new or additional funds that you are allowed to contribute to your Additional Contribution account for the balance of this calendar year.

*The Inflation Adjusted Contribution Limit is a value which was originally set at $41,000 and is adjusted for inflation each year by the Internal Revenue Service. The current amount of the Inflation Adjusted Contribution Limit is shown on Line 1 of the Annual Allowable Contribution Worksheet.