

**MEETING AGENDA – Pursuant to Article 11.04 of MECRS By-Laws**

<b>CITY OF MANCHESTER EMPLOYEES' CONTRIBUTORY RETIREMENT SYSTEM</b>	<b>April 13, 2021 8:30 a.m. 1045 Elm Street Suite 403</b>
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**Special Notice: Due to the COVID-19 outbreak, this meeting of the MECRS Board of Trustees will be conducted exclusively as a conference call.**

**Pursuant to RSA 91-A:2 III (B), Executive Order 2020-04, Section 8 and Emergency Order #12, Section 3, Chairman Molan has determined that an emergency exists due to the worldwide COVID-19 pandemic and, therefore, a physical presence of a quorum is not practical.**

**Conference call connection details will be provided to invited participants, and members of the public seeking to attend should email their request to [WShea@manchester-retirement.org](mailto:WShea@manchester-retirement.org) no later than noon on April 12, 2021. Please note that portions of this meeting may consist of a meeting with counsel or conducted in non-public session. Should that occur, anyone other than invitees will be disconnected from the call at that point in the meeting.** Members of the public who wish to be connected back to the meeting at the conclusion of the non-public session should so indicate in their email request and they will be rejoined when the meeting re-enters public session.

Approval of the Minutes of the Previous Board Meetings held March 9, 2021 and the Special Board Meeting held March 15, 2021

Approval of the Immediate Meeting Agenda – (At the discretion of the Chairman, events on the agenda may be taken out of order to accommodate board members and visitors).

Chairperson Comments

Citizen's Comments

Report of the Executive Director

Report on Monthly Cash Balance

Report of the Administrative & Accounting Committee

Report of Investment Committee

Report of the Benefits Committee

Reports of Special Committees

**Previous Business:**

April 13, 2021  
8:30 a.m.  
1045 Elm Street  
Suite 403

**Consent Agenda Items:**

1. Retirement Office Expenses – Expense report for the period March, 2021 as approved by the Administrative Committee
2. Budget and Expense – Budget and expense figures for the period ending March, 2021
3. Pension Payroll – Reconciliation for the month ending March, 2021
4. Financial Statements – Comparative Statement of Fiduciary Plan Net Position and Statement of Changes in Plan Net Position, February, 2021
5. Staff Payroll Reports – March, 2021
6. Request for Pension – William Warren                      Parks & Rec.
7. Refund & Rollover Reconciliation Report – February, 2021
8. February, 2021 Bank Reconciliation of Members First Credit Union Account
9. Expense Reconciliation Report – March, 2021

**Presentations to the Board:**

**New Business:**

**Other Business:**

**Next Meeting Schedule:**

Day: \_\_\_\_\_

Time: \_\_\_\_\_

Place: \_\_\_\_\_

**Motion to Adjourn:**

**Informational Items:**

1. Correspondence from retiree's regarding COLA consideration