MEETING AGENDA – Pursuant to Article 11.04 of MECRS Bylaws

CITY OF MANCHESTER EMPLOYEES' CONTRIBUTORY RETIREMENT SYSTEM	**December 12, 2023** **8:30 a.m.** **1045 Elm Street** **Suite 403**

Approval of the Minutes of the Previous Board Meeting held November 14, 2023

Approval of the Immediate Meeting Agenda – (At the discretion of the Chairman, events on the agenda may be taken out of order to accommodate board members and visitors).

Chairman's Comments

Citizen's Comments

Report of the Executive Director

Report on Monthly Cash Balance

Report of the Administrative & Accounting Committee

Report of the Investment Committee

Report of the Benefits Committee

Reports of Special Committees

Previous Business:

Consent Agenda Items:

1. Retirement Office Expenses – Expense report for the period November 2023, as approved by the Administrative Committee

2. Budget and Expense – Budget and expense figures for the period ending November 2023

3. Pension Payroll – Reconciliation for the month ending November 2023

4. Financial Statements – Comparative Statement of Fiduciary Plan Net Position and Statement of Changes in Plan Net Position, October 2023

5. Staff Payroll Reports – November 2023

6. <u>Request for Pension</u> - Daniel Knight   Planning
      Mark Fay   Dept. of Public Works/Facilities
      Shawn Maurice   Dept. of Public Works/Highway
      Robert Morris   Dept. of Public Works/EPD
      Maureen Hamel   School
      Paula Greenspan   School
      Ruth Howard   School

7. <u>Refund & Rollover Reconciliation Report</u> – October 2023

8. <u>Bank Reconciliation of Members First Credit Union</u> – October 2023

9. <u>Expense Reconciliation Report</u> – November 2023

<u>Presentations to the Board</u>:

<u>New Business:</u>

<u>Other Business:</u>

<u>Next Meeting Schedule:</u>

Day: _____

Time: _____

Place: _____

<u>Motion to Adjourn:</u>

<u>Informational Items:</u>

1. NEPC Monthly Performance Report – Period ending October 2023

2. MECRS Operating Budget – 2024 – A&A Committee Recommendation