

**MEETING AGENDA – Pursuant to Article 11.04 of MECRS By-Laws**

<b>CITY OF MANCHESTER EMPLOYEES' CONTRIBUTORY RETIREMENT SYSTEM</b>	<b>February 11, 2020 *8:30 a.m. 1045 Elm Street Suite 403</b>
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\* Time approximate following the adjournment of an 8:00 a.m. Investment Committee meeting.

Approval of the Minutes of the Previous Board Meeting held January 14, 2020

Approval of the Immediate Meeting Agenda – (At the discretion of the Chairman, events on the agenda may be taken out of order to accommodate board members and visitors).

Chairperson Comments

Citizen's Comments

Report of the Executive Director -

Report on Monthly Cash Balance (Formerly a consent agenda item)

Report of the Administrative & Accounting Committee

Report of Investment Committee

Report of the Benefits Committee

Reports of Special Committees

**Previous Business:**

**Consent Agenda Items:**

1. Retirement Office Expenses – Expense report for the periods ending December, 2019 and January, 2020 as approved by the Administrative & Accounting Committee
2. Budget and Expense – Budget and expense figures for the periods ending December, 2019 and January, 2020
3. Pension Payroll – Reconciliation for the month ending January, 2020
4. Financial Statements – Comparative Statement of Fiduciary Plan Net Position and Statement of Changes in Plan Net Position, December, 2019
5. Staff Payroll Reports – January, 2020

February 11, 2020  
8:30 a.m.  
1045 Elm Street  
Suite 403

6. Request for Pension – Thomas Masson                      School  
                                                                                         James Chandler                      Dept. of Public Works  
                                                                                         Elaine Douville                      Deferred from Health Dept.  
                                                                                         Sue-Ellen McGuire                      School
7. Refund & Rollover Reconciliation Report – December, 2019
8. December, 2019 Bank Reconciliation of Members First Credit Union Account
9. Expense Reconciliation Report – January, 2020

**Presentations to the Board:**

**New Business:**

**Other Business:**

**Next Meeting Schedule:**

Day: \_\_\_\_\_

Time: \_\_\_\_\_

Place: \_\_\_\_\_

**Motion to Adjourn:**

**Informational Items:**

1. Reformatted, MECRS 2020 Budget
2. MECRS Committee Assignments 2020