

## MEETING AGENDA – Pursuant to Article 11.04 of MECRS By-Laws

	<b>December 8, 2020 8:30 a.m. 1045 Elm Street Suite 403</b>
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**Special Notice:** Due to the COVID-19 outbreak, this meeting of the MECRS Board of Trustees will be conducted exclusively as a conference call.

Pursuant to RSA 91-A:2 III (B), Executive Order 2020-04, Section 8 and Emergency Order #12, Section 3, Chairman Molan has determined that an emergency exists due to the worldwide COVID-19 pandemic and, therefore, a physical presence of a quorum is not practical.

Conference call connection details will be provided to invited participants, and members of the public seeking to attend should email their request to [Gfleury@ManchesterRetirement.org](mailto:Gfleury@ManchesterRetirement.org) no later than noon on December 7, 2020. Please note that portions of this meeting may consist of a meeting with council or conducted in non-public session. Should that occur, anyone other than invitees will be disconnected from the call at that point in the meeting. Members of the public who wish to be connected back to the meeting at the conclusion of the non-public session should so indicate in their email request and they will be rejoined when the meeting re-enters public session.

Approval of the Minutes of the Previous Board Meetings held November 5, 2020 and November 18, 2020 – Pending review by counsel

Approval of the Immediate Meeting Agenda – (At the discretion of the Chairman, events on the agenda may be taken out of order to accommodate board members and visitors).

Chairperson Comments

Citizen's Comments

Report of the Executive Director

Report on Monthly Cash Balance (Formerly a consent agenda item) – Not available

Report of the Administrative & Accounting Committee

Report of Investment Committee

Report of the Benefits Committee

Reports of Special Committees

**Previous Business:**

December 8, 2020  
8:30 a.m.  
1045 Elm Street  
Suite 403

**Consent Agenda Items:**

1. Retirement Office Expenses – Expense report for the period ending November, 2020 as approved by the Administrative Committee
2. Budget and Expense – Budget and expense figures for the period ending November, 2020
3. Pension Payroll – Reconciliation for the month ending November, 2020
4. Financial Statements – Comparative Statement of Fiduciary Plan Net Position and Statement of Changes in Plan Net Position, October, 2020
5. Staff Payroll Reports – November, 2020
6. Request for Pension – Kathleen Daigle                      School  
   Sarah Labbe                      School  
   David Coutu                      Highway  
   Bernard Martineau                      Highway  
   Freda Hawkinson                      Water Works  
   Helen Gamelin                      School  
   John Turgeon                      Parks & Rec.
7. Refund & Rollover Reconciliation Report – October, 2020
8. October, 2020 Bank Reconciliation of Members First Credit Union Account
9. Expense Reconciliation Report – November, 2020

**Presentations to the Board:**

**New Business:**

1. Approval of the 2021 MECRS Administrative Budget
2. Ratification of the MECRS Funding Policy

**Other Business:**

**Next Meeting Schedule:**

Day: \_\_\_\_\_

Time: \_\_\_\_\_

Place: \_\_\_\_\_

December 8, 2020  
8:30 a.m.  
1045 Elm Street  
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**Motion to Adjourn:**

**Informational Items:**

1. MECRS Press Release – Announcement of new Executive Director