



Date: October 1, 2025

To: Contributory Retirement Plan Members

From: City of Manchester Employees'
Contributory Retirement System

Subject: Filing Period for Employee Representative

The City of Manchester Employees' Contributory Retirement Board will be holding an election for the Employee Representative to serve on the Retirement Board for a period of 3 years, effective January 2, 2026.

Anyone wishing to run for the 3-year term of Employee Representative can obtain a Declaration of Candidacy form at the City Clerk's Office during the filing period of October 27 – October 31, 2025. You must be a current employee of the City of Manchester and be a member of the Contributory Retirement System.

The election will be held Thursday, December 11, 2025 from 10:00 am to 6:00 pm at the JFK Coliseum warm-up room, and the City Hall Walter A. Stiles Conference Room. Please see below to find out where your department will be voting.

Absentee voting

Any member who is absent from the City of Manchester on election day, or who cannot appear in public on election day because of religious observance, or who is unable to vote in person by reason of physical disability may vote absentee at the Retirement Board election. Please contact the City Clerk's Office at 624-6455 if you would like an application to vote absentee.

Walter J. Stiles Conference Room, City Hall 2 nd Floor				
Assessors	Finance	Information Systems	Parking Enterprise	Senior Services
City Clerk	Fire	Library	Planning & Com. Dev.	Tax Collector
City Solicitor	Health	Mayor's Office	Retirement	Welfare
Economic Development	Human Resources	Ord. Violations	Risk Management	Youth Services
JFK Coliseum, Warm-up Room, 303 Beech Street				
Airport	Facilities	Parks & Recreation	School Food & Nutrition	Traffic
Cemetery	Fleet Management	Police	School Paraprofessionals	Water Works
EPD	Highway/DPW			