

MEETING AGENDA – Pursuant to Article 11.04 of MECRS By-Laws

February 12, 2013
8:30 a.m.
1045 Elm Street
Suite403

Approval of the Minutes of the Previous Board Meeting held January 8, 2013

Approval of the Immediate Meeting Agenda – (At the discretion of the Chairman, events on the agenda may be taken out of order to accommodate board members and visitors).

Chairperson Comments

Citizen's Comments

Report of the Executive Director

Report of Investment Committee

Report of Administrative & Accounting Committee

Report of the Benefits Committee

Reports of Special Committees

Previous Business:

Consent Agenda Items:

1. Retirement Office Expenses – Expense report for the periods ending December, 2012 and January, 2013 as approved by the Administrative Committee
2. Budget and Expense – Budget and expense figures for the periods ending December, 2012 and January, 2013
3. Pension Payroll – Reconciliation for the month ending January, 2013
4. Financial Statements – Change in net assets available and statement of net assets available for benefits for the month ending December, 2012
5. Staff Payroll Reports – Payroll report for month January, 2013
6. Request for Pension -

Kyrstyna Donati	Police
James Hines	Police
Frank Petrowski	Deferred from Cemetery
7. Refund & Rollover Reconciliation Report – None at this time

8. December, 2012 Bank Reconciliation of Members First Credit Union Account
9. Expense Reconciliation Report –January, 2013

Presentations to the Board:

New Business:

1. Request for Motion – Approval of revised Standard of Conduct Questionnaire – The Executive Director, in conjunction with legal counsel, is recommending the elimination of an irrelevant item from the questionnaire sent to service providers of the System. The board’s approval is required for this action.

Other Business:

Next Meeting Schedule:

Day: _____

Time: _____

Place: _____

Motion to Adjourn:

Informational Items:

1. Net Assets Available For Benefits – By Category-
2. MECRS Proforma Cash Flow Schedule
3. MECRS Committee Assignments - 2013